

**Board of Managers Meeting**  
**November 12, 2014 noon-1:30pm (Alaska Time)**

**AKEN Agenda**  
 Southcentral Foundation, Redoubt Building,  
 4105 Tudor Centre Drive, Redoubt Conference Room 1 on 1st floor,  
 Anchorage, AK 99508  
 Teleconference: 1-907-729-6583

**Attendees: Corrie Whitmore; Douglas Cost; Vanessa Hiratsuka; Alda Norris**

Topic	Discussion/Activities	Follow-up/Action Items
Call to order		12:07pm
Review of Agenda		
Approval of Minutes		
Electronic Voting Process		Nominations open and to be sent to Diane Hirschberg and Steve Konkel; Voting Dec 1-15; share results at meeting at Dec 17; voting to be done through Qualtrix electronic voting; voting links to be sent to each paid AKEN member; open positions are: President, secretary and student liaison; voting also will include proposed changes in bylaws
Changes to Bylaws		Proposal for putting forward changes in the bylaws during the election to the general membership- unanimous vote to move forward on changes to the bylaws  Also voted to change student liaison position from 1 year position to 2 year position  Suggestion for 4 committee chairs be added as elected roles for the election and a bylaws change to allow for the additional seats on the 2015 BoM
Preparation for December social & business meeting	Financial Report; Membership social update	Membership social being planned for December; propose to authorize membership committee to include food for Dec meeting- voted for the proposal;
<b>Committee Updates</b>		
Membership Committee	Membership committee update	MailChimp account created; possibility of WildApricot account for management of membership for 3 months authorized by

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		BOM vote
<b>Program Committee</b>	Program committee update	Need January program topic and seeking volunteers; also seeking program committee members
<b>Nominating Committee</b>	Nominating committee update	Call of nominations is open- see information above.
<b>Conference Committee</b>	Discuss Conference Plan and Request for Proposals	Review Call for Presentations (sent out to AKEN membership via email); seeking to limit # of submissions to 2 poster and 2 presentations as first/presenting author; sending out call for presentations shortly; conference will be held in Anchorage April 1-3, 2015; conference registration opening January 1; presentation submission deadline Jan 15 with acceptances sent by February 15
<b>ANNOUNCEMENTS, EMERGING ISSUES, OPPORTUNITIES</b>		
<b>Announcements</b>		
<b>Next Meeting</b>	Next meeting: General Membership Social and Business Meeting December 17, 2014 noon-1:30pm Southcentral Foundation, Redoubt Building, 4105 Tudor Centre Drive, Redoubt Conference Room 1 on 1st floor, Anchorage Teleconference: 1-907-729-6583	Request to change meeting location due to limited parking at SCF Redoubt Building; also checking to see if there is a Fairbanks location- space at UAF Cooperative Extension reserved thanks to Alda.
<b>Adjournment</b>		12:46pm