

**Alaska Evaluation Network (AKEN)
Board of Managers Meeting
March 28, 2013 noon-1:30pm (Alaska Time)**

AKEN Agenda

**Location: 4105 Tudor Centre Drive, 1st floor, Yukon Suite, Anchorage, AK 99508 ([map](#))
1-877-559-4703 participant code 1864**

Attendees: Corrie Whitmore (President), Vanessa Hiratsuka (Secretary), Diwaker Vadapalli (Treasurer), James Kirkland, Alda Norris

Topic	Discussion/Activities	Follow-up/Action Items
Call to order		Meeting called to order at 12:32pm
Review of Agenda		
Approval of Minutes		
Bank Account with Alaska USA	Update from Treasurer of account status	<p>EIN received, by-laws in hand. Diwaker will open the bank account later today.</p> <p>A PayPal account will need to be created next so that the future members can pay online for membership.</p>
AKEN week on AEA 365 blog	Selection of Topics and assignment of authors	<p>Corrie is curating the AEA360 blog week posts. All slots for blog posts have been taken:</p> <p>Corrie- Introduction to AKEN Amelia and Charlene- Indigenous evaluation in Alaska Kas- using video in evaluation, especially with rural communities Alda Norris- UAF Cooperative Extension evaluation Lexi Hill and Diane Hirschberg- Education evaluation Vanessa- distinguishing between continuous quality improvement, evaluation, and research</p> <p>Blog posts due to curator April 10, 2013</p> <p>Back-up author topic idea: Teaching evaluation</p> <p>There is also an AKEN Blog which is on the AKEN website http://www.alaskaeval.org/. If you are interested in publishing an AKEN blog post, please provide your draft to either Corrie Whitmore or Alda Norris (AKEN webmaster).</p>
2013 Meeting Schedule	Program Planning Volunteers for April, June, August, and October General Membership	April Program will be hosted by Alda Norris and the topic will be on data visualization. April Program/General

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	Meetings	<p>membership meeting will be hosted at ISER in Anchorage and at UAF Cooperative Extension.</p> <p>Program topic will be advertised via flyer and flyer will be sent to the membership via email with the meeting agenda by the secretary.</p> <p>Looking for someone to coordinate the June program.</p>
Committee Updates		
Membership Committee	Membership committee update	<p>Logo procured which is on the Facebook page and Webpage's resource library.</p> <p>Next up: working on email announcement, maybe MailChimp, including a membership kit to help existing members help grow AKEN by word of mouth.</p>
Program Committee	Program committee chair update	Program Committee is for the 2014 program meetings. The Program Committee will be meeting in early April.
Nominating Committee	Nominating committee chair update	Nominating Committee is looking for additional members. The nominating committee will be more active in late summer as elections for open Board of Managers positions will occur in December 2013.
ANNOUNCEMENTS, EMERGING ISSUES, OPPORTUNITIES		
Announcements		
Next Meeting	<p>Next meeting: General Membership meeting Thursday April 25, 2013</p> <p>Board of Managers meeting Thursday May 28, 2013 noon-1:30pm.</p>	General Membership meeting will be physically meeting in Anchorage at ISER, and Fairbanks at Cooperative Extension on the UAF campus. The April 25, 2013 agenda will include a brief review of AKEN business, committee updates, and the program on data visualization.
Adjournment		The meeting adjourned at 12:58pm