



**General Membership Meeting
October 31, 2013 noon-1:30pm (Alaska Time)**

AKEN Minutes

Location: UAA ISER, 500 Diplomacy Dr. 5th Floor, Anchorage, AK 99508

Toll-free number: [800-893-8850](tel:800-893-8850)

Participant PIN: 1634252

Attendees: Corrie Whitmore (President), Diwaker Vadapalli (Treasurer), Vanessa Hiratsuka (Secretary), Andrea Fenaughty, Rhonda Johnson, Wendi Kannenberg, Bernita Hamilton, Melissa Kemberling, Dayna DeFeo, Anwer Hussain, Iris Matthews, Dale Cope, Kas Aruskevich, Lisa Aquino, Susan Tucker

Topic	Discussion/Activities	Follow-up/Action Items
Call to order		Noon
Review of Agenda		
Approval of Minutes		
AKEN blog		Rosyland Frasier looking for blog posts for the AKEN blog.
AKEN conference		Tabled
AEA panel update		“State of Evaluation in Alaska” panel with presentations by AKEN members: Wendi Kanneberg, Alda Norris, Lexi Hill, Steve McLane, Corrie Whitmore
Committee Updates		
Membership Committee	Membership committee update	
Program Committee	Program committee update	<p>Suggestion for future panel presentation: Evaluation of Prevention Programs.</p> <p>Questions were taken from individuals calling in to the toll-free number and in person. The following items were considered in the conversation as identified by the Office of Planning Research and Evaluation of the Administration for Children and Families in the Program Manager's Guide to Evaluation Second Edition (2010):</p> <ol style="list-style-type: none"> 1. Concern #1: Evaluation diverts resources away from the program and therefore harms participants. 2. Concern #2: Evaluation increases the burden for program staff.

Topic	Discussion/Activities	Follow-up/Action Items
		<ol style="list-style-type: none"> 3. Concern #3: Evaluation is too complicated 4. Concern #4: Evaluation may produce negative results and lead to information that will make the program look bad or lose funding. 5. Concern #5: Evaluation is just another form of monitoring. 6. Concern #6: Evaluation requires setting performance standards, and this is too difficult. <p>The same document offered the following tips:</p> <ol style="list-style-type: none"> 1. Invest heavily in planning. 2. Integrate the evaluation into ongoing activities of the program. 3. Participate in the evaluation and show program staff that you think it is important 4. Involve as many of the program staff as much as possible and as early as possible. 5. Be realistic about the burden on you and your staff. 6. Be aware of the ethical and cultural issues in an evaluation.
Nominating Committee	Nominating committee update: Seeking nominations for student affiliate, vice president and treasurer. Seeking slate of nominees from now until Nov. 21. Electronic voting will be opened from November 25 - Dec. 10 th (2 weeks for voting). Those elected will be notified prior to the December AKEN meeting.	Nominating committee seeking nominees for 3 open positions due 11/21/2013. Electronic voting will then occur; new officers selected. New officers to join board in December meeting.
Program Presentation	Current and future state of evaluation practices in state human service agencies	Program Presentation from panelist: Andrea Fenaughty, Bernita Hamilton, and Lisa Aquino.
ANNOUNCEMENTS, EMERGING ISSUES, OPPORTUNITIES		
Announcements		
Next Meeting	Next meeting: Board of Managers meeting Thursday November 21, 2013 noon-1:30pm.	
Adjournment		1:15 pm adjournment